



Old Cow Town Colorado

36710 County Rd CC 36

Saguache, CO 81149 ph719-655-2224

For all questions on reservations and/or rental please e-mail Karen@oldcowtowncolorado.com

Wedding Reception Contract

Today's Date: _____

Bride: _____

Groom: _____

Reception Date: _____

Start Time: _____ End Time: _____

Approximate Guest Count: _____

Dance/Reception Hall Deposit Requirements:

Your date is not held until your deposit is made. Deposit is 100% of the dance/ reception hall rental. Make Checks payable to: Old Cow Town Colorado. The dance/reception hall rental is \$1000.00 includes use of the church, tables and chairs. The lessee is responsible for setting up all of the table and chairs they will be using and cleaning of the decorations put up in the hall. Seating capacity is 125 and dance/reception hall capacity is 200. The rental covers up to 6 hours in the dance/reception hall or until 12:00am, whichever comes first, if the lessee chooses to rent the hall for longer it there will be an additional charge of \$100 per/hour once you have reached the 6 hours or 12:00am. **Smoking is prohibited in the Dance/Reception Hall.** There are designated areas outside the hall.

Cancellation Policy: If you cancel your event at any point in time your refund on the hall deposit is zero.

Sunshine Social Club Hotel: If you wish to book all ten rooms in the hotel, a 10% discount will be given off of all the room rates.

Catering: We do provide in-house catering at an additional charge. Please request information on pricing and available dishes. You may use an outside caterer and they are responsible for providing all serving dishes/utensils and busing tables.

Decorating: You will be allowed to bring in any outside decorations as long as it will not damage the floor, ceiling and/ or walls. **NO CONFETTI, there will be a \$50 clean up fee for any type of confetti used.**

Bar: You have the option for a **Full Open Bar** (means you pay for all the alcohol for your guests), a **Full Cash Bar** (means your guests pay for all alcohol as they order), **Partial Bar** (means you can put a limit on the bar as to how much money you will budget to pay-when the bar tab gets to that amount, the bar becomes a cash bar where the guests now pay for all alcohol.

Conduct: Lessee agrees to conduct the function in an orderly manner in full compliance with Applicable laws, regulations and Old Cow Town Colorado rules. The lessee assumes full responsibility for the conduct of all persons in attendance and for any damages, loss or liability incurred within. Old Cow Town Colorado and its employees reserve the right to refuse the patronage and service of any lessee or guest(s) if they do not comply.

Compliance with law: This agreement is subject to all applicable federal, state and local laws, including health and safety codes, alcoholic beverages control laws and the like.

Impossibility: Old Cow Town Colorado shall not be held liable for failure to carry out the function due to fire, electrical failure, an act of God or other condition beyond its reasonable control.

Absolutely no alcoholic beverages are allowed to be brought onto the business property. That would be a direct violation of the alcohol beverage commission and health department regulation and are subject to penalties and fines.

This agreement shall become effective as of the date it is fully executed by both parties.

Deposit Amount: _____, form of payment _____

Accepted and Authorized by:

Accepted and Authorized by:

Authorized Signature

Events Coordinator

Phone _____

Date: _____

Date: _____

**Once you arrive at Old Cow Town Colorado your contact will be
Dave or Joanne Wendl**